# **Application for Employment DIESEL MECHANIC**

PLEASE PRINT

Equal access to programs, services, and employment is available to all persons.

## SANDERS SERVICE LLC 387 US HWY 63 CLEAR LAKE, WI 54005

i osition(s) applicu	for		Date of applic	eation//_
Referral Source:	Advertisement	Walk-In	Billboard	
	Employee	Relative	Other	
Name of Source (if	applicable)			
Name	LAST	FIRST	MIDDLE	
Address	STREET	FIKST		
Primary Phone #	STREET Seco	CITY ondary Phone #	STATE Social Securit	ZIP CODI y #
Best time to call yo	u:am/pm			
Have you submitted	d an application here bef	ore? Yes	No If yes, Date(s)	
Have you ever beer	employed here before?	Yes No If yes, I	Date(s) From//	To//
Are you legally elig	gible for employment in	this country? Yes	No	
Date available for v	vork/			
Type of employmen	nt desired: Full-T	ime Part-Time	Temporary	
	Seaso	nal Educational	l Co-op	
Are you able to me	et the shift and/or attend	ance requirements of th	ne position? Yes	No
Will you work over	time if required?	Yes No		
-	n convicted of a felony o	r misdemeanor?	Yes No	
Have you ever beer				
-	ate date, court of convict	ion, and sentence		

Driver's License #\_\_\_\_\_ State\_\_\_\_ Class\_\_\_\_\_

#### **EMPLOYMENT HISTORY**

Provide the following information for your past and current employers, assignments or volunteer activities, starting with the most recent (use additional sheets if necessary.) Explain any gaps in employment in comments section on the following page. EMPLOYER: TELEPHONE ( ADDRESS: JOB TITLE: SUMMARIZE JOB DUTIES: IMMEDIATE SUPERVISOR & TITLE: TO\_\_\_\_/\_\_\_/\_ DATES EMPLOYED: FROM REASON FOR LEAVING? HOURLY RATE/SALARY: STARTING\_ PER ENDING\_ PER DESIRED\_ PER MAY WE CONTACT FOR A REFERENCE? YES NO LATER

EMPLOYER:				TELEPHONE ( )	
ADDRESS:					
JOB TITLE:					
SUMMARIZE JOB DUTIES:					
IMMEDIATE SUPERVISOR & TITLE:					
DATES EMPLOYED: FROM/		TO/_	_/		
REASON FOR LEAVING?					
HOURLY RATE/SALARY: STARTING	PER	ENDING	_PER	DESIRED	PER
MAY WE CONTACT FOR A REFERENCE?	YES	NO		LATER	

#### EMPLOYMENT HISTORY (continued)

Provide the following information for your past and current employers, assignments or volunteer activities, starting with the most recent (use additional sheets if necessary.) Explain any gaps in employment in comments section on the following page. TELEPHONE ( EMPLOYER: ) ADDRESS: JOB TITLE: SUMMARIZE JOB DUTIES: IMMEDIATE SUPERVISOR & TITLE: TO\_\_\_\_/\_\_\_/ FROM / / DATES EMPLOYED: REASON FOR LEAVING? PER **ENDING** PER DESIRED PER HOURLY RATE/SALARY: STARTING MAY WE CONTACT FOR A REFERENCE? YES NO LATER EMPLOYER: TELEPHONE ( ) ADDRESS: JOB TITLE: SUMMARIZE JOB DUTIES:

ADDRESS:

JOB TITLE:

SUMMARIZE JOB DUTIES:

IMMEDIATE SUPERVISOR & TITLE:

DATES EMPLOYED: FROM\_\_/\_\_/\_\_ TO\_\_\_/\_\_\_

REASON FOR LEAVING?

HOURLY RATE/SALARY: STARTING\_\_\_PER\_\_\_ ENDING\_\_\_PER\_\_\_ DESIRED\_\_\_PER\_\_\_

MAY WE CONTACT FOR A REFERENCE? YES NO LATER

<b>SKILLS AND QUALIFICATIONS - S</b> qualify you as being able to perform job-	Summarize any special training, skills, license related functions in the position for which you	and/or certificates that ma are applying.
EDUCATIONAL BACKGROUND IF	JOB RELATED	
List last three (3) schools attended, starti	ng with the most recent.	
School	Yrs. Completed	Degree/Diplom
REFERENCES		
List name and telephone number of three	e (3) business/work references who are <i>not</i> relatist three (3) school or personal references who	ated to you and are <i>not</i> o are <i>not</i> related to you.
List name and telephone number of three	e (3) business/work references who are <i>not</i> relatist three (3) school or personal references who TELEPHONE	are <i>not</i> related to you.
List name and telephone number of three previous supervisors. If not applicable, l	list three (3) school or personal references who	ated to you and are <i>not</i> are <i>not</i> are <i>not</i> related to you.
List name and telephone number of three previous supervisors. If not applicable, l	list three (3) school or personal references who	are <i>not</i> related to you.
List name and telephone number of three previous supervisors. If not applicable, l	list three (3) school or personal references who	are <i>not</i> related to you.
List name and telephone number of three previous supervisors. If not applicable, I  NAME  ADDITIONAL INFORMATION  List professional, trade, business, or civic	TELEPHONE	YRS KNOWN

ny additional i	information you would like us to consider	
Please indi	cate below why you want to work for Sanders Se	rvice LLC

I UNDERSTAND THAT IF I AM EMPLOYED, ANY MISREPRESENTATION OR MATERIAL OMISSION MADE BY ME ON THIS APPLICATION WILL BE SUFFICIENT CAUSE FOR CANCELLATION OF THIS APPLICATION OR IMMEDIATE DISCHARGE FROM THE EMPLOYER'S SERVICE, WHENEVER IT IS DISCOVERED.

I GIVE THE EMPLOYER THE RIGHT TO CONTACT AND OBTAIN INFORMATION FROM ALL REFERENCES, EMPLOYERS, EDUCATIONAL INSTITUTIONS AND TO OTHERWISE VERIFY THE ACCURACY OF THE INFORMATION CONTAINED IN THIS APPLICATION. I HEREBY RELEASE FROM LIABILITY THE EMPLOYER AND ITS REPRESENTATIVES FOR SEEKING, GATHERING AND USING SUCH INFORMATION AND ALL OTHER PERSONS, CORPORATIONS OR ORGANIZATIONS FOR FURNISHING SUCH INFORMATION.

The employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by local, state or federal law.

I understand it is this company's policy not to refuse to hire a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the ADA.

This application is current for only 60 days. At the conclusion of this time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no representative of the employer, other than an authorized officer, has the authority to make any assurances to the contrary. I further understand that any such assurances must be in writing and signed by an authorized officer.

I also understand that if I am hired, I will be required to provide proof of identity and legal work authorization.

I represent and warrant that I have read and fully understand the foregoing and se conditions.	ek employment und	ler the	ese
Signature of Applicant	Date	/	/

# DIESEL MECHANIC EXPERIENCE QUESTIONNAIRE

# Check your experience on the following vehicles: **NONE** LIMITED **EXTENSIVE FORD FREIGHTLINER INTERNATIONAL KENWORTH MACK PETERBILT OTHER** DESCRIBE: Check your experience on the following engines: **NONE** LIMITED **EXTENSIVE** CAT **CUMMINS DETROIT**

**INTERNATIONAL** 

DESCRIBE:

**MACK** 

**OTHER** 

EATON MACK MERITOR OTHER DESCRIBE:  Check your experience in the following areas:  NONE LIMITED EXTENSIVE  AIR COMPRESSOR REPLACEMENT AIR SYSTEM REPAIR BRAKE REPAIR CLUTCH ADJUSTMENT CLUTCH REPLACEMENT FRONT AXLE FRONT SUSPENSION REAR END REMOVAL REAR SUSPENSION TRANSMISSION REMOVAL WHEEL SEAL REPLACEMENT		NONE	LIMITED	EXTENSIVE
MERITOR  DTHER  DESCRIBE:  Check your experience in the following areas:  NONE LIMITED EXTENSIVE  AIR COMPRESSOR REPLACEMENT  AIR SYSTEM REPAIR  BRAKE REPAIR  CLUTCH ADJUSTMENT  CLUTCH REPLACEMENT  FRONT AXLE  FRONT SUSPENSION  REAR END REMOVAL  REAR SUSPENSION  FRANSMISSION REMOVAL	ATON			
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CLUTCH REPLACEMENT FRONT AXLE FRONT SUSPENSION REAR END REMOVAL REAR SUSPENSION FRANSMISSION REMOVAL	RAKE REPAIR			
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REAR SUSPENSION TRANSMISSION REMOVAL	RONT SUSPENSION			
TRANSMISSION REMOVAL	EAR END REMOVAL			
	EAR SUSPENSION			
WHEEL SEAL REPLACEMENT				
	RANSMISSION REMOVAL			
DESCRIBE:				

ELECTRICAL DIAGNOSIS  READING & FOLLOWING WIRING DIAGRAMS  REPAIRING LIGHTS  WIRING HARNESS REPLACEMENT  DESCRIBE:  Check your experience in the following area:  NONE LIMITED EXTENSIVE  AIR CONDITIONING DIAGNOSTICS  DESCRIBE:  Check your experience in the following areas:  NONE LIMITED EXTENSIVE  ECM PROGRAMING  ENGINE REPAIR  HARD START / NO START  DIAGNOSTICS  DESCRIBE:  LOW POWER DIAGNOSTICS  DESCRIBE:  LOW POWER DIAGNOSTICS  DESCRIBE:	Check your experience on electrical r	NONE	LIMITED	EXTENSIVE	
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DIAGNOSTICS  LOW POWER DIAGNOSTICS  DESCRIBE:	ENGINE REPAIR				
DESCRIBE:					
	LOW POWER DIAGNOSTICS				
	DESCRIBE:				

### **Affirmative Action Voluntary Information**

#### **COMPLETION OF INFORMATION BELOW IS VOLUNTARY**

We consider all applicants for positions without regard to race, color, religion, sex, national origin, age, veteran/reserve/national guard or any other similarly protected status.

To be completed by applicant on a voluntary basis. Not for interview purposes. To be filed separately from application.

In an effort to comply with requirements regarding government record keeping, reporting and other legal obligations which may apply, we invite you to complete this applicant data survey. Providing this information is **STRICTLY VOLUNTARY**. Failure to provide it will not subject you to any adverse personnel decision or action. Your cooperation is appreciated.

Please be advised that this survey is *not* a part of your official application for employment. It will not be used in any hiring decision. The information will be used and kept confidential in accordance with applicable laws and regulations.

PLEASE PRINT						
Position Applied For:	Driver	Mechanic				
	Customer Ser	vice Other				
Referral Source:						
Sign on Sanders Se	rvice Vehicle	Sanders Service Website	Walk-I	n		
School		Relative	Newspa	aper		
Referred by Employ	yee	Other				
Name of source (if applicable	e)					
Applicant Information						
NameLAST		FIRST		MIDD	DLE	
Address STREET			STAT		ZIP	
Date//	MALE	FEMALE	5171	L	ZII	
Please check one of the foll	owing Equal Emplo	yment Opportunity Identification	Groups:			
White (not of Hispa	nnic origin)	Black (not of Hispanic origin)		Hispanic		
American Indian/A	laskan Native	Asian/Pacific Islander		Vietnam Vet		Disabled Vet
For Administrati	ve Use Only					
Position(s) applied for:	Available	Not Available	Hired:	Yes		No
Position Hired for				_Date of Hire	/	/
Other positions considered f	or					
From the EEO job class	ifications listed b	elow, which one best describes	the posit	ion filled:		
Officials and Mana	gers	Sales Workers		Operatives (sem	i-skilled	)
Professionals		Office and Clerical Workers		Laborers (unskil	led)	
Technicians		Craft Workers (skilled)		Service Workers	3	
Notes						
Completed by				Date	/	/